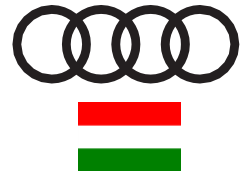


# SE-GY

Site-specific supplements: Győr





### Effect:

AUDI HUNGARIA Zrt.

AUDI HUNGARIA AHEAD Kft.

The “**Site-specific supplements: Győr**” apply **in addition** to the “**Safety rules for contractors**” for all operating areas of the Győr Audi sites. External premises such as halls, buildings, rooms and AUDI HUNGARIA AHEAD Kft., a subsidiary of AUDI HUNGARIA Zrt. are included in the operating area of the respective Audi location.

The contractor and any subcontractors appointed by the contractor must observe and apply these site-specific rules for work commissioned at the Győr sites in addition to the safety rules for contractors (see Section 3.1.2 of Safety rules for contractors) and in conjunction with the following site-specific annexes, permits and information (see annex to this document).

### Annexes

There are no site-specific annexes that must be observed for the Győr sites.

### Permits

- ▶ SE-GY-E1 Entering containers and confined spaces
- ▶ SE-GY-E4 Temporary fire permit: Győr site

### Information

Several sections of the “**Safety rules for contractors**” refer to “site-specific telephone numbers” and “site-specific speed limits.” These can be found in the information below.

- ▶ SE-GY-I1 Telephone numbers for Győr site
- ▶ SE-GY-I2 Speed limits for Győr site

Section titles from the “Safety rules for contractors” are **only** listed below if they require site-specific supplements.

## Legal notice

**AUDI Hungaria Zrt.**

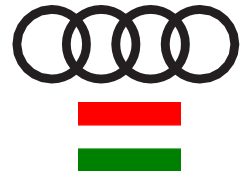
G/G-2G3 Occupational/Chemical Safety

9027 Győr, Hungary

[www.audi.hu](http://www.audi.hu)

Last updated: 11/2024

**Audi** Occupational Safety



### 3.2.9 Proofs of training

**Valid proofs of training** in accordance with the statutory and trade association regulations are required for the work equipment listed below. The **proofs of training** (pass) and **proofs of commission** must be carried at all times and submitted to Audi on request.

Work equipment	Proof of training
<b>Aerial work platforms</b>	A machine operator's license is required to operate a lifting machine. (Annex 1 54/2021. (XI.5.) ITM Regulation)
<b>Cranes</b>	A machine operator's license is required to operate a lifting machine. (Annex 1 54/2021. (XI.5.) ITM Regulation)
<b>Construction machines</b>	A machine operator's license is required to operate a lifting machine. (Annex 1 54/2021. (XI.5.) ITM Regulation)
<b>Industrial trucks (forklift trucks, tow tractors)</b>	A machine operator's license is required to operate a lifting machine. (Annex 1 54/2021. (XI.5.) ITM Regulation)

### 3.3.1 Company and partner pass

The factory certificate must be requested and renewed using an electronic form. The corresponding form is available on the <https://www.audi.hu/> page.

When applying for a factory certificate, Web Based Training (WBT) must be completed.

Web Based Training is available at the following link:

<https://audi-arbeitssicherheit-fremdfirmen.cbtl.de/>

### 3.3.2 Site traffic

The <https://www.audi.hu/> side is where the recovery permit must be applied for and renewed.

The use of small electric vehicles is prohibited (e.g. Segways, e-boards, electric scooters, electric bicycles, etc.).

The speed limit on the territory of Audi Hungaria Zrt. is 30 km/h, other speed limits are indicated by a separate sign.

On behalf of the Occupational / Chemical Safety area, Corporate Safety regularly conducts speed measurements at the factory site of Audi Hungaria Zrt. in order to verify compliance with the prescribed speed limits.

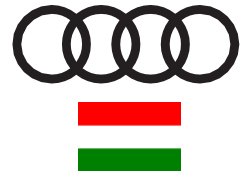
In case of overspeeding of employees of partner companies, the Occupational /Chemical Safety area proceeds as follows:

prescribed speed limit + 0 -10 km/h => tolerance

prescribed speed limit + 11 - 20 km/h => written warning

prescribed speed limit + 21 - 30 km/h => 1-month driving ban on Audi Hungaria Zrt. and 7-day expulsion from the territory of AH

prescribed speed limit + over 31 km/h => 3-month driving ban on Audi Hungaria Zrt. and 14-day expulsion from the territory of AH and a 3-month entry ban on the vehicle



Occupational safety/Chemical Safety area notifies the employer and employee concerned of the irregularity and the consequences by registered letter.

### 3.4.2 Rules of conduct on the site premises

In on-site Penthouses, the wearing of head protection is mandatory during work activities where the employee performs his work in a sitting, squatting, lying position or in a work area where he can bend over and enter with his head in contact with any machine unit or hall element!

When entering and staying at the on-site Energy Centres (including work), wearing a head protection is mandatory!

Work and stay on the hall roofs of the sites can only be done at a minimum safety distance of 3m from the edge of the roof! If work is required on the edge of the roof, it is permitted from outside the building from a lifting platform or by installing mobile mooring points.



SE-GY-I1

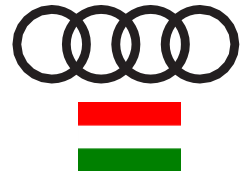
Violation of general occupational safety regulations at the site or work involving an accident risk may be sanctioned by the competent organizations of Audi Hungaria as follows:

<b>Violation of general occupational safety regulations - Irregularity on factory premises or at external facilities (Included construction and installation sites)</b>		
	<i>Ban rate (day)</i>	<i>Examples:</i>
Low-risk nonconformance	3	<ul style="list-style-type: none"> <li>&gt; Defective operating device</li> <li>&gt; Inadequate order and cleanliness</li> <li>&gt; Inadequate workflow</li> <li>&gt; Other minor violations</li> </ul>
Medium risk nonconformance	5	<ul style="list-style-type: none"> <li>&gt; Defective electrical operating device</li> <li>&gt; The danger area is not properly fenced off</li> <li>&gt; Lack of wearing personal protective equipment</li> </ul>
High risk nonconformance	7*	<ul style="list-style-type: none"> <li>&gt; Incomplete collective protection (e.g. barrier, protective device, guard, etc.)</li> <li>&gt; Incomplete means of transport and lashing (e.g. including cargo securing)</li> <li>&gt; Incorrectly constructed scaffolding</li> <li>&gt; Do not wear personal protective equipment against falls when working at a height</li> <li>&gt; Work performed on top of each other, not properly demarcated</li> <li>&gt; Do not wear personal protective equipment against falls when working on personal hoists</li> <li>&gt; Inadequate provision of working pits and trenches</li> </ul>

\* In case of repeated violations, the period of expulsion may be aggravated

In case of alcohol influence, the Occupational / Chemical Safety department conducts a procedure and determines the amount and type of sanction. If Audi Hungaria Zrt. conducts the probing the employee concerned and his employer will be informed of the irregularity and any consequences by registered letter.

In addition, Audi Hungaria Zrt. is entitled to impose a ban on entry in the following cases. The decision is made in addition to the individual case examination, taking into account the circumstances of the violation (in particular the seriousness of the violation). The employee



concerned and - if available - his employer will be informed in writing about the ban on entering the premises.

Incident	Duration
The person concerned is caught committing a crime/offence (e.g. theft) to the detriment of AH Zrt., or a criminal case/investigation is initiated against him/her, or he/she is convicted of committing an offence in court.	From the day of the incident, 5 years from the final judgment
Violation of the regulations specified in the fire protection regulations of AH Zrt., such as smoking in unacceptable smoking corners and smoking areas, where smoking took place in fire and/or explosive areas, violation of the regulation of temporary fire permits, Continuation of unauthorised work on fire protection systems.	1 month calculated from the day of the violation
The person concerned seriously violates the principles set out in the "Code of Conduct" of AH Zrt. standards set.	Maximum 5 years from the date of the violation

In the company's territory, the condition of the buildings, the review of the utilization of the parking lots, and the assessment of the infrastructure are carried out by drone.

Do not disturb the pilot during the flight operation, keep a safe distance from the take-off and landing area. In the event of an emergency, follow the instructions of the drone pilots wearing distinctive clothing participating in the drone flight operation.

If you become an eyewitness or become aware of an incident or event that could have led to personal injury (near accident), report this immediately to your contact person.

When staying in logistics areas, wearing a class 2 vest according to the MSZ EN ISO 20471 standard is obligatory. (Except for designated foot paths)



### 3.4.9 Waste disposal/recycling center

Environmental protection regulations are specified in Audi Hungaria Zrt. IV. Waste disposal.

Environmental phone number for information request "**SE-GY-I1**" **Phone numbers for Győr site**".



SE-GY-I1

### 3.7.7 Working with laser and X-ray equipment, use of radioactive materials

The use of laser and X-ray equipment and of radioactive substances (e.g. ionization detectors) must be reported in writing to the laser/radiation safety officer of the respective site.

The type and extent of the work must be reported to the commissioning party in good time before the work commences.

The contractor must comply with its reporting obligations to government authorities.

The telephone numbers of the laser/radiation safety officers are listed under **SE-GY-I1: "Telephone numbers for Győr site."**



SE-GY-I1



### 3.8.1 Entering containers and confined spaces

Containers, machines, shafts, channels, pits or other confined spaces may only be entered after prior coordination and written definition of safety precautions with the commissioning party. The permit **SE-GY-E1: "Entering containers and confined spaces"** must be issued in consultation with the commissioning party and must be carried at the location of the work.



SE-GY-E1

### 3.8.5 Working with open flames

If work involving open flames is unavoidable (e.g. flame cutting, welding, etc.), it must be declared and licensed on <https://www.audi.hu/> site. In case of technical problems, the form **"SE-GY-E4 "temporary fire permit"** must be used, which must be completed jointly with the client and company security and kept on site.



SE-GY-E4

### 3.9.2 Use and storage of dangerous, harmful or environmentally damaging substances

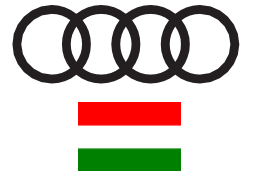
During the work, the list of chemicals to be used and the associated safety data sheets must be kept on site by the partner companies and, if necessary, made available to the client.

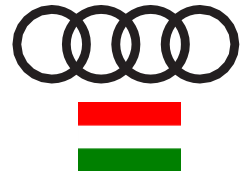
## Change history

Date	Change
7/01/2020	Creation
7/01/2022	Change in content
7/01/2023	Change in content
8/26/2024	Change in content
11/07/2024	Change in content

**SE-GY**

Site-specific supplements: Győr





# Annex

## Permits

- ▶ SE-GY-E1 Entering containers and confined spaces
- ▶ SE-GY-E4 Temporary fire permit: Győr site

## Information

- ▶ SE-GY-I1 Telephone numbers for Győr site
- ▶ SE-GY-I2 Speed limits for Győr site