

Dear Visitor,

Participation in factory tours is subject to online registration. The personal data provided by you for the registration will be processed by Audi Hungaria Zrt. (address: H-9027 Győr, Audi Hungária út 1.; company registration number: 08-10-001840; hereinafter: Audi Hungaria or Controller) according to this information document ("Information Document").

At Audi Hungaria, we are committed to protecting your personal data, and attach great importance to respecting your right to personal autonomy regarding your information. Audi Hungaria will keep all personal data confidential and take all security, technical and organisational measures to ensure their protection.

1. General Provisions

The data of Audi Hungaria as Controller; the contact details of the data protection officer

Name of the Controller: Audi Hungaria Zrt.

Registered office: H-9027 Győr, Audi Hungária út 1.

Company registration number: 08-10-001840

Contact person you can address by questions and complaints: Temesiné Kiss Marietta, e-mail: marietta.kiss@audi.hu, Audi Hungaria Visitors Center, welcomecenter@audi.hu

Data protection officer: dr. Bajorfi Ákos, e-mail: akos.bajorfi@audi.hu

1.1 Terms, principles, related laws

Definitions

'processing' means any operation or set of operations which is performed on personal data or on sets of personal data, whether or not by automated means, such as collection, recording, organisation, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure or destruction;

'processor' means a natural or legal person, public authority, agency or other body which processes personal data on behalf of the controller;

'personal data breach' means a breach of security leading to the accidental or unlawful destruction, loss, alteration, unauthorised disclosure of, or access to, personal data transmitted, stored or otherwise processed;

'third party' means a natural or legal person, public authority, agency or body other than the data subject, controller, processor and persons who, under the direct authority of the controller or processor, are authorised to process personal data;

'personal data' means any information relating to an identified or identifiable natural person ('data subject'); an identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person;

1.2 Basic principles

Audi Hungaria, as the Controller, is responsible for compliance with the following provisions relating to personal data:

- personal data will be processed lawfully, fairly and in a transparent manner in relation to the data subject ('lawfulness, fairness and transparency');
- personal data will be collected for specified, explicit and legitimate purposes and not further processed in a manner that is incompatible with those purposes ('purpose limitation');
- personal data will be adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed ('data minimisation');

- personal data will be accurate and, where necessary, kept up to date; every reasonable step will be taken to ensure that personal data that are inaccurate, having regard to the purposes for which they are processed, are erased or rectified without delay ('accuracy');
- personal data will be kept in a form which permits identification of data subjects for no longer than is necessary for the purposes for which the personal data are processed ('storage limitation');
- personal data will be processed in a manner that ensures appropriate security of the personal data, including protection against unauthorised or unlawful processing and against accidental loss, destruction or damage, using appropriate technical or organisational measures ('integrity and confidentiality').

1.3 Related laws

- The General Data Protection Regulation, short: GDPR) of the European Parliament, the European Commission and the European Council (EU) Act. 2016/679 (27. April 2016.) as well as-if it to be applied- the regulations of the law about the Right of Informational Self-Determination and on Freedom of Information Act. CXII of 2011 (below: InfoG).

2. The scope of personal data processed by Audi Hungaria and the purpose of data management

2.1. Data provided in connection with registration

The purpose of processing: Personal data provided by you will be managed by Audi Hungaria only for the purpose of registering your intent to participate in the factory tour and related communication with you.

Basis for processing: Your consent.

Scope of personal data processed: The data provided by you upon registration.

Duration of processing: Your data will be deleted within 24 hours after the factory tour through the fact that in GALEUS system – which operates as technical background system of the factory tours- stored data automatically gets deleted 24 hours after the visit.

Persons authorised to access the data: Your data can be accessed by members of Audi Hungaria's staff in charge of organising and conducting factory tours. Technical operation of the portal created for registration for factory tours is carried out by one of Audi Hungaria's third party vendors (Web Hosting Kft., address: H-1116 Budapest, Talpas utca 3., email: info@webhostingkft.hu), which will act as a processor in relation to the data provided by you. Web Hosting Kft. has agreed to process the transferred personal data in accordance with the applicable laws and this Information Document.

2.2. Video surveillance systems:

For **reasons of security and property protection**, image and video recordings are made on the premises of Audi Hungaria Zrt. These video recordings are captured by the cameras operating as part of the fence protection system; by the passenger and vehicle traffic cameras, as well as by the cameras that monitor certain internal areas of the factory and cameras operating in priority security zones and reviewing these zones, these recordings arrive to the Operational Security Center.

Purpose of data processing: The recordings are processed in accordance with the provisions of Act CXXXIII of 2005 on the Rules of Personal and Property Protection and Private Investigator Activities (hereinafter: Property Protection Act). Video surveillance systems serve property protection purposes, furthermore, their purpose is to protect human life, physical integrity, personal freedom, the safekeeping of dangerous materials and the protection of business secrets.

Legal basis for data processing: The data controller processes the recordings based on its legitimate interest in protecting its assets and confidential information.

Scope of personal data processed: Images of persons appearing in video surveillance system recordings.

Duration of data processing: Recordings are automatically deleted after 30 days.

Persons entitled to access the data: Only the relevant employees of Audi Hungaria's Security Center have access to the recordings. The system is maintained by PKE Electronics AG (address: Austria, 1100 Vienna, Computerstrasse 6.), which has access to the recordings in the Security Center during maintenance and service activities and thus qualifies as a data processor.

2.3. Manage 3D scans

For the support of planning, construction and demolition projects in the area of Audi Hungaria Zrt., 3D laser scans are produced, which could also take pictures of people on site. Basically, the scanning work is not aimed at recording people, but is necessary for the 3D modeling of infrastructure, buildings, equipment and inspection plans.

Purpose of data processing: When making 3D laser scans, taking images of people present on site is not a goal, but it cannot be ruled out.

Legal basis for data processing: The legitimate interest of the datahandler is to collect data which necessary for the 3D modelling of infrastructure, buildings and installations, as well as for the review of plans. It is not always possible to exclude the presence of people in the recordings, nor can everyone be asked to leave the area. That way, it cannot be ruled out that persons are also recorded.

Scope of personal data processed: Distorted images of people in 3D laser scanner images.

Duration of data processing: Specified period in the deletion concept for 3D laser scanning, "KSU 3.3 documents related to buildings, - 15 years from the event, without time limit - during a 2-year review, people are faded out.

Persons entitled to access the data: Persons defined in the authorization concept for 3D laser scans, Relevant colleagues of G/G-2GZ.

Transfer of personal data: The finished data can be forwarded to partner companies involved in project support, as well as to other divisions of Audi Hungaria Zrt. When transmitting data, there is also an obligation on the part of the requester to treat the data in accordance with the company's privacy and information security policies.

Automated decision-making, including profiling: No automated decision-making takes place or profiling is carried out within the data action.

2.4. Use of AH industrial drone

G/G-2G segment of Audi Hungaria established its own drone-project for industrial purposes which is an important part of the digital and innovative strategy of the company. In this context, drone-missions above the factory can be implemented.

Purpose of data processing: The goal of the drone-missions is not explicitly taking footages, where people can be recognized, but excluding this is not possible for several reasons. Basically the aim of the footages is to assess the buildings, regions and infrastructure of the company, secondly economic operation and thirdly regular monitoring of their condition and furthermore taking the necessary measures based on the received data.

Legal basis for data processing: Legitimate interest of the company is to get information regularly about the current status of the buildings, regions and infrastructure of the company.

Scope of personal data processed: photoes and videos about people

Duration of data processing: The recordings are stored according to the KSU class (internal data archiving specification) and data protection requirements specified by the requester when asking for the flight operation.

Persons entitled to access the data: AH drone pilots and persons requiring a particular flight operation.

Transfer of personal data: Personal data will not be transferred (although thermal footages will be transferred to the partner company, on these the individuals can not be identified)

Automated decision-making, including profiling: No automated decision-making takes place or profiling is carried out within the data action.

3. Data protection rights and legal remedies

Pursuant to Articles 15-22 of the GDPR, referring to your personal data processed by Audi Hungaria you have the right to

- a) have access to personal data;
- b) request the rectification of personal data;
- c) request the erasure of personal data;
- d) request the restriction of the processing of personal data;
- e) object to the processing of personal data if the legal basis for the processing is of legitimate interest;
- f) receive personal data and transmit it to another controller if there are legal preconditions for doing so (right to data portability; see below);
- g) if the personal data are processed on the basis of your consent, you may withdraw your consent at any time by mail or by sending an e-mail to the specified e-mail address. The withdrawal of consent does not affect the lawfulness of data processing based on consent prior to the withdrawal.

You may send your request for exercising the rights listed above to the contact details indicated in section 1. Audi Hungaria provides information on the measures taken following the request without undue delay, but usually within 30 days of receipt of the request.

Right to legal remedy

If you do not agree with Audi Hungaria's response or action, you can lodge a complaint to the National Authority for Data Protection and Freedom of Information (NAIH; registered office: 1055 Budapest, Falk Miksa utca 9-11.; mailing address: 1363 Budapest, Pf. 9.; telephone: +36 1 391 1400; fax: +36 1 391 1410; e-mail: ugyfelszolgalat@naih.hu, web: www.naih.hu) or go to court. In the latter case, the tribunals have competence to decide on the case. The complaint may be lodged depending on your decision either at the Court of Győr (which is competent due to the domicile of Audi Hungaria) or to the court responsible for your address or place of residence. For the list of the Courts of Justice, click on the link below: <https://birosag.hu/torvenyszekek>.